

2010/11 General Fund Variance Analysis

APPENDIX D

FACTORS INFLUENCING OUTTURN	VALUE		PRT QTR4 Projection £	C/Fwd Request £	Ongoing? £
	£	£			
1 Unforeseeable windfalls or costs	(328,528)				
2 Demand led variances	(138,489)				
3 Efficiency savings	(368,555)				
4 Other service driven variances (including delays)	(659,793)				
5 Budget setting issues / errors	(63,098)				
6 Year end adjustments	524,446				
7 Minor variances	(53,507)	(1,087,524)			
DETAILED VARIANCE BY SERVICE AREA					
	£	£	£	£	£
	Adverse or (Favourable)				
Community Engagement					
4 Communications Mgt & Admin : Statutory Place Survey replaced by new community engagement approach	(20,300)		(20,300)		
4 Customer Services : Customer Insight 2nd instalment slipped into 2011/12	(4,725)		(4,700)	4,700	
4 Marketing & Promotions : Marketing, advertising and brochure distribution delays	(13,986)		(17,500)		
3 Partnerships Team : Salary savings, severance offset by restructuring reserve, retrospective grant claim	(7,798)				
4 Morecambe VIC : reduced electricity and postages	(8,903)				
4 Climate Change : vehicle telematics behind schedule	(20,098)		(20,100)	16,500	
2 Platform : Increased demand this year due to improved 'artist / audience fit'	(13,570)		(19,600)		
3 Wellbeing M&A : Postage recharges, leisure software virement and printing & stationery savings	(10,343)				
4 Arts Development / North West Arts Board : Planned projects cancelled due to other service priorities	(10,971)		(11,300)		
3 Holiday Activities / Leisure Development : Staff savings and tools and equipment savings	(13,782)	}	(19,400)		
2 Leisure Development : Increased admissions for educational use	(6,747)				
1 Management & Administration : Additional recovery of staff costs	(7,515)				
3 Parks & Open Spaces : Efficiency savings across all areas	(7,359)				
5 Community Pools Hornby/Carnforth : Reduced staff costs, overtime for sickness and holiday cover	(21,687)		(15,200)		
4 Children & YP Services : Consultancy	(8,850)		(8,900)	6,000	
4 Salt Ayre Sports Centre : Net staff savings, energy savings, delayed spend and reduced income	(54,297)		(42,700)	30,000	
3 Williamson Park - overall net efficiency savings and increased demand	(12,090)		(37,500)		
7 Minor Variances	(17,859)	(260,880)	(8,200)		
Corporate Accounts					
3 Corporate Expenses - mainly savings on Ctax leaflet by using "Your District Council Matters"	(18,466)				(10,000)
1 Corporate Income : VAT reclaimed from HMRC of £210K less fees of £40K	(170,253)		(100,000)		
1 Luneside East : Energy costs and new security contract.	6,922		5,400		
1 Other Government Grants: 3rd instalment of New Burdens Grant and slight increase to Area Based Grant	(19,710)			12,700	
6 Additional contribution to insurance provision	153,378				
6 Increased HRA contribution to insurance provision	(34,000)				
6 Additional contribution to capital support reserve	350,000				
4 Net Direct Revenue Financing - delayed capital schemes	(41,582)	226,288		26,500	
Environmental Services					
4 Mgt & Admin : Overtime and training savings, car lease & variable recharge savings	(17,180)		(10,000)		
2 Vehicles : Procurment and Repair & Maintenance savings less additional fuel costs	(108,480)		(32,700)		
3 Vehicle Maintenance : Savings on overtime, R&M, equipment & plant and licenses	(17,327)				
3 Three Stream Waste : Employees, equipment procurement and supplies & services savings	(144,928)		(121,000)	94,000	
2 Trade Refuse Income (impact of recession)	26,896		33,000		30,000
4 Grounds Maintenance : Employees and supplies & services savings, plus additional parks income	(26,098)				
4 Public Conveniences : Increased vandalism and difficulties predicting utilities post review	18,129				
4 Public Conveniences : Demolition delays	(8,660)		(8,700)	8,700	
4 Street Cleaning : Equipment & tools (delay in purchasing equipment)	(8,759)		(8,600)	4,400	
7 Other Minor Variances	14,291	(272,116)			
Financial Services					
4 Financial Services - Software savings	(10,289)				
3 Financial Services : Employees leaving pension scheme, timing of retirements and trainee costs	(11,171)				
3 Other supplies and services: Reduction in printing/photocopying and VAT consultancy charges	(9,050)				
5 Audit Fees: recharge out of grant audit costs and corrections to charging from 2009-10	(17,646)				
6 HRA Charges (Item8): Reduced recharge due to lower consolidated rate of interest	55,068				
2 Interest And Investment Income (GF): Better investment performance than anticipated	(16,349)				
2 Benefits Subsidy	19,852				
2 Council Tax : Legal Costs Recovered - less summonses issued than anticipated	53,831				50,000
2 NNDR : Legal Costs Recovered - more summonses issued	(6,936)				(7,000)
3 Benefits : Staff Savings and reduced printing & stationary spend	(12,726)				
7 Minor Variances	6,540	51,123			(4,000)
Governance Services					
3 Legal : Books and Periodicals; on-going review including potential transfer to online method	(16,053)		(16,000)		?
1 Legal : Additional Fee Income due to several successful litigation cases Feb/March	(9,738)		(8,600)		
1 Search Fee Income : Unexpected increase in Full Searches requested	(52,142)		(17,300)		
3 Electoral Registration : Reduction in postage/delivery/equipment costs	(15,889)		(18,500)		
1 Democratic Services : Staff Savings	(9,458)		(7,300)		
3 Members Services : Saving on non-replacement of Chauffeur	(5,689)		(5,700)		
4 Human Resources : delays in Corporate Training programme due to maternity leave	(11,013)		(11,000)	11,000	
4 Licensing : Taxi Fees & Charges; Change to 6 monthly Licences	17,805		16,100		
4 Licensing : Taxi Stands; works to be completed	(6,800)			6,800	
2 Minor variances	(18,737)	(127,714)			
Health & Housing Services					
2 Private Rented Sector Activity : Lancaster University increased demand for properties leading to an increase in HMO licenses/fees.	(11,625)		(10,500)		

	£	£	PRT QTR4 Projection £	C/Fwd Request £	Ongoing? £
DETAILED VARIANCE BY SERVICE AREA					
		Adverse or (Favourable)			
4 Handyman Scheme : Severance payment not required as contract extended to March 2012	(13,600)		(13,600)		
2 Pest Control : Increase in treatments and rodent proofing products	(10,664)		(5,100)		
3 Environmental Protection, Pest control - Operational changes / restructuring	(6,975)				
7 Miscellaneous Items	<u>(19,690)</u>	(62,554)			
Information Services					
4 Staffing : Savings due to Voluntary Redundancy/Non Replacement and Reduced Hours	(22,679)		(23,500)		
3 Equipment/Network Updates and Maintenance	(30,865)		(21,800)		
2 Prints & Plans Income : No longer recharged	<u>5,200</u>	(48,344)			5,200
Office of the Chief Executive					
2 Chief Executive & Support : Service training, car allowances, supplies & services	<u>(4,403)</u>	(4,403)			
Property Services					
4 Utilities : contract savings	(63,343)		(63,700)		
2 Additional building repairs arising through additional unforeseen works across various buildings	16,474		31,000		
2 Charter Market : Additional rental income from stalls	(5,569)				
3 Municipal Building : Staffing and supplies & services underspend	(9,092)				
2 Municipal Building : Energy certificates (dependant on sale and rent of properties)/room hire	(11,700)		(7,400)		
3 Lancaster Town Hall : Water (water saving devices installed) and trade refuse savings	(6,793)				
4 Palatine Hall : Water and trade refuse savings following hand over to County, plus additional rental income	(26,755)				
2 Services relocation costs : Additional building works	10,478		10,500		
1 7 Cheapside : Rental income - tenants occupied for longer than expected	(26,082)		(26,100)		
5 City Lab : Net additional rental income	(10,278)				
2 City Lab : Water services / telephones / rental income / reserve adjustment	(9,272)				
1 Misc Land : Rental income - de minimus capital receipts re sale of land and grazing rights rent	(6,386)				
2 Commercial Properties : Service charges and rental income	(19,882)		18,000		
1 Parking Team M&A : one off additional staff time spent on introduction of new zones	(30,684)				
2 Off street car parking : reduced premises costs, supplies & services / increased fees & fine income	(25,354)		(10,700)		
2 Concessionary Travel : Main scheme, travel pass, sales	(12,115)		(20,000)		
1 Concessionary Travel : Community transport re change of service provider	17,609		17,000		
7 Miscellaneous Items	<u>(30,984)</u>	(249,728)			
Regeneration & Policy					
2 Building Control M&A : Car Leases/Allowances, Office Equipment, Salaries, Training, low applications	(11,896)		(15,200)		
2 Building Regulations : Fees - low applications	64,098		62,100		40,000
3 Regeneration & Projects Team : Salary Savings on vacant post	(12,158)				
4 Local Development Framework : Services, sales & general income - delayed spend	(25,050)		(24,700)	17,100	
4 Morecambe Area Action Plan : Consultancy / Feasibility Study delayed	(37,894)		(37,900)	37,400	
5 Planning, Housing & Policy : Salaries - 8 week temp post budgeted for full year	(9,100)				
4 Planning, Housing & Policy : Research, Office Equipment, Subsistence	(5,487)				
4 Regeneration & Policy M&A : LEP subscriptions - delays in alternative partnership arrangements	(13,869)				?
2 Regeneration & Policy M&A : Consultancy savings	(8,477)				
1 Planning Delivery : Computer equipment - savings on system upgrade	(5,633)				
4 Coast Protection & Land Drainage Team : Office Equipment, Transport, Salaries	(8,200)				
1 Coast Protection & Land Drainage Team : Capital Staff Salaries	(15,457)				
4 Sea Defence Works : R&M Sea & River/Promenade works underway but not complete by end of March	(82,840)		(69,000)	39,000	
4 Bridge Maintenance : R&M expenditure slippage to support capital works on Denny Beck Bridge	(9,322)		(9,300)		
4 Public Realm R&M General : delays in planned work due to staff sickness	(34,171)		(34,500)	34,200	
5 Christmas Decoration : Electricity (budget error), Services underspend	(4,387)				
4 Townscape Heritage : Lancaster & Morecambe BID Development	(80,006)		(80,000)	80,000	
2 Development Control : Services - reduced Consultants and Legal Costs / Application Fees shortfall	(9,175)		10,100		
2 Planning Advice & Control : Staff turnover / Car allowances / Advertising / Office equip / Reduced applications	(24,367)				
7 Miscellaneous Items	<u>(5,805)</u>	(339,196)			
TOTAL NET UNDERSPEND			(1,087,524)	(860,600)	429,000
Total Provisional Carry Forward Requests				429,000	
TOTAL NET UNDERSPEND, ASSUMING ALL CARRY FORWARD REQUESTS APPROVED			(658,524)		104,200